



Cross Roads Parish Council

Office B
68 Haworth Road
Cross Roads
BD22 9DL

Email: clerk@cross-roadsparishcouncil.gov.uk
Website: www.cross-roadsparishcouncil.gov.uk

Dated: 13th of March 2026

NOTICE OF A PARISH COUNCIL MEETING

To all members of the Parish Council,

You are respectfully summoned to attend the Ordinary Meeting of Cross Roads Parish Council to be held in St James Church Hall, Albion Street, Cross Roads BD22 9DL on **the 18th of March 2026** to transact the business set out in the agenda.

Signed: *Jill Davis*

Jill Davis 13/03/2026

*Meetings are open to the public by virtue of the Public Bodies Admissions to Meetings Act 1960 s1 unless the presence is prejudicial to the public interest (s2).

CROSS ROADS PARISH COUNCIL MEETING

Ordinary Meeting of the Parish Council – Wednesday 18th of March 2026

AGENDA

1.	145/26	Chairman's Opening Remarks:
2.	146/26	Apologies for Absence: a) To receive any apologies: b) To approve reasons for absence given by Councillors.
3.	147/26	Recording of Council Meetings: The right to record, film and to broadcast meetings of the Parish Council is established under the Openness of Local Government Regulations 2014. Those who attend a public meeting should expect to be recorded. Any request from a member of the public not to be recorded can be conveyed to the Clerk and the request will be respected by those making a recording.
4.	148/26	Declaration of Disclosable Pecuniary and Other Interests:
5.	149/26	Dispensations for Disclosable Pecuniary Interests:
6.	150/26	Minutes: a) For the council to consider approving the draft minutes of the Ordinary Meeting of the Parish Council held on the 18 th of February 2026.
7.	151/26	Public Participation: a) For members of the public to ask questions and/or make statements regarding matters within the parish. b) To receive a report from District Councillors. c) To receive a report from West Yorkshire Police NPT.
8.	152/26	Planning Matters: (upto the publication of the agenda) a) For the council to consider making representations on new planning applications. Planning Application 26/00437/FUL – change of existing outbuilding to form residential annex. b) To inform the council of planning applications that have been granted. No decisions. c) To inform the council of planning applications that have been refused. No refusals. d) For the council to consider any other planning matters. d.1 To update the council concerning Bradford Council's consultation response to the draft Statement of Community Consultation concerning the onshore windfarm project at Calderdale Energy Park.

9.	153/26	Employment Matters: a) For the council to consider approving the clerk's overtime for February 2026 8.5 hours																																																																																										
10.	154/26	Administration Matters: a) For the council to note that the public toilets will be opened from the 14 th March and the maintenance work has been completed by the contractor. b) For the council to consider approving the draft policy of GDPR- How we manage your data. c) For the council to note the details of the new Ward Officer for Worth Valley																																																																																										
11.	155/26	Village Matters: a) For the clerk to update the council concerning the recent street sign order and to consider any further actions if required.																																																																																										
12.	156/26	Reports: Cllrs & Clerk: and to consider any actions a) To consider any actions from the Cllr's reports. b) To consider any actions from the Clerk's report.																																																																																										
13.	157/26	Receipt Matters: February 2026 Unity Trust T1 current account: 24/02/2026 £259.59 VAT Reclaim.																																																																																										
14.	158/26	Financial Matters: a) For the council to consider approving delegated authority to the clerk for any further invoices that may need to be paid before the end of the financial year. b) For the council to ratify £108.80 to Imprint Printers and Stationers for the final cost for the work for the unveiling of the Art of Arms. c) For the council to approve the part payment of £314.58 to Parish Council Websites towards the website deposit. d) For the council to consider approving the bank reconciliation for February 2026. e) For the council to note actual v budget February 2026. f) For the council to note the unity trust instant access bank balance 01/02/2026 – 28/02/2026 £27,689.56. g) For the council to note the unity trust current account bank balance 01/02/2026 -28/02/2026 - £5,372.66. h) For the council to consider approving the clerk's March 26 expenses £87.03. i) For the council to consider any actions from the 2024/2025 CRPC Internal Audit Report completed by Cllrs Anderson and Underwood j) To consider granting delegated authority to the Clerk to arrange the Council's insurance for the 2026–2027 period, ensuring that the cost remains within the approved 2026/2027 budget.																																																																																										
15.	159/26	Financial Year 2025/2026: a) For the council to consider approving the Financial Risk Assessment & Management for 2025/2026. b) For the council to consider approving the asset register. c) For the council to consider approving the bank signatories for 2025/2026. d) For the council to approve the Earmarked Reserves for 2025/2026. e) For the council to consider approving the Standing Orders 2025-2026.																																																																																										
16.	160/26	Payments To consider approving (March 2026) R=Retrospective. The council may wish to consider approving the invoices en bloc <table border="1"> <thead> <tr> <th>No:</th> <th>Name:</th> <th>Reason:</th> <th>Subtotal:</th> <th>VAT:</th> <th>Total:</th> </tr> </thead> <tbody> <tr> <td>1.R</td> <td>Bradford Council</td> <td>Business Rates – Storage Unit March 2026</td> <td>£508.00</td> <td></td> <td>£508.00</td> </tr> <tr> <td>2.R</td> <td>Imprint</td> <td>Artwork/posters/rigid boards - COA</td> <td>£174.00</td> <td>£34.80</td> <td>£208.80</td> </tr> <tr> <td>3.R</td> <td>Peter O'Donoghue York Herald</td> <td>Suite of digital vector graphics – Coat of Arms</td> <td>£720.00</td> <td></td> <td>£720.00</td> </tr> <tr> <td>4.</td> <td>Parish Council Websites</td> <td>Website Deposit</td> <td>£262.15</td> <td>£52.43</td> <td>£314.58</td> </tr> <tr> <td>5.</td> <td>BT DD</td> <td>March 2026 Invoice</td> <td>£41.95</td> <td>£8.39</td> <td>£50.34</td> </tr> <tr> <td>6.</td> <td>1st Class Lawns & Landscaping</td> <td>Cutting bowling green grass paid 21/11/2025 listed 16/03/2026</td> <td>£780.00</td> <td></td> <td>£780.00</td> </tr> <tr> <td>7.</td> <td>FastHosts/MS/JB</td> <td>Monthly invoice paid 17/07/2025 listed 16/03/2026</td> <td>£6.00</td> <td>£1.20</td> <td>£7.20</td> </tr> <tr> <td>8.</td> <td>St James Church</td> <td>March 2025 room hire</td> <td>£40.00</td> <td></td> <td>£40.00</td> </tr> <tr> <td>9.</td> <td>Jill Davis</td> <td>March 2026 expenses</td> <td>£80.53</td> <td>£6.50</td> <td>£87.03</td> </tr> <tr> <td>10.</td> <td>Daniel Holmes</td> <td>Maintenance – Public toilets</td> <td>£180.00</td> <td></td> <td>£180.00</td> </tr> <tr> <td>11.</td> <td>Bradford Community Payroll and Accounts</td> <td>March 2026 payment – estimation for shortfall</td> <td>£400.00</td> <td></td> <td>£400.00</td> </tr> <tr> <td>12.</td> <td>Carling Jones</td> <td>Office - Insurance</td> <td>£214.16</td> <td></td> <td>£214.16</td> </tr> <tr> <td>13.</td> <td>Carling Jones</td> <td>Storage Unit - Insurance</td> <td>£475.63</td> <td></td> <td>£475.63</td> </tr> <tr> <td>14.</td> <td>Carling Jones</td> <td>Storage Unit – Rent31/01/2026 - 30/01/2027</td> <td>£1608.62</td> <td></td> <td>£1608.62</td> </tr> </tbody> </table>	No:	Name:	Reason:	Subtotal:	VAT:	Total:	1.R	Bradford Council	Business Rates – Storage Unit March 2026	£508.00		£508.00	2.R	Imprint	Artwork/posters/rigid boards - COA	£174.00	£34.80	£208.80	3.R	Peter O'Donoghue York Herald	Suite of digital vector graphics – Coat of Arms	£720.00		£720.00	4.	Parish Council Websites	Website Deposit	£262.15	£52.43	£314.58	5.	BT DD	March 2026 Invoice	£41.95	£8.39	£50.34	6.	1 st Class Lawns & Landscaping	Cutting bowling green grass paid 21/11/2025 listed 16/03/2026	£780.00		£780.00	7.	FastHosts/MS/JB	Monthly invoice paid 17/07/2025 listed 16/03/2026	£6.00	£1.20	£7.20	8.	St James Church	March 2025 room hire	£40.00		£40.00	9.	Jill Davis	March 2026 expenses	£80.53	£6.50	£87.03	10.	Daniel Holmes	Maintenance – Public toilets	£180.00		£180.00	11.	Bradford Community Payroll and Accounts	March 2026 payment – estimation for shortfall	£400.00		£400.00	12.	Carling Jones	Office - Insurance	£214.16		£214.16	13.	Carling Jones	Storage Unit - Insurance	£475.63		£475.63	14.	Carling Jones	Storage Unit – Rent31/01/2026 - 30/01/2027	£1608.62		£1608.62
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				TOTAL	£7792.47	£103.32	£7895.79
17.	161/26	Date of the Next PC Meeting: Ordinary Meeting 22nd of April 2026 @ 7.00pm St James Church Hall, Albion Street, Cross Roads. BD22 9DL.					