

Grant Policy

Cross Roads Parish Council

1. Introduction:

Cross Roads Parish Council sets aside a percentage of the precept each year to make small grants available to local community organisations based in the village. Grants are available up to £1000.00; however, to allow more community organisations to benefit, the Parish Council has the discretion to approve a lower amount than the one applied for, which would allow the money set aside to go a little further.

2. Terms and Conditions for Grant Applications:

Applications for grants must be submitted on the grant application form. Applications will be considered at meetings of the Parish Council. On receipt of the application form, the application will be added to the agenda for the following meeting of the Parish Council.

General criteria to be applied to all applications:

3. Groups within the parish can apply to the fund and must benefit the community of Cross Roads. All applications must come to the PC meeting where the grant is being considered as you need to outline your application and may need to answer questions from the Parish Council.

4. The policy covers funding for both capital projects (one-off purchases or improvements) and revenue projects (ongoing costs). Examples include one-off purchases like printing costs, replacing equipment, or covering maintenance work.

5. Groups must apply for funding using the grant application form.

6. Groups must supply the following accompanying documentation:

- a. A copy of their most recent/ audited accounts.
- b. A copy of their constitution or rules of the group
- c. Three most recent bank statements

7. Groups can apply once per calendar year.

8. Each application will be considered fairly on its merit, and the amount of the grant will be at the discretion of the Parish Council

9. No financial assistance can be given to individuals under this policy

10. No grant will be payable to, or for, any commercial venture or for private gain.

11. On approval of a grant, the applicant must agree to provide a report for Cross Roads Parish Council at the Annual Parish Meeting.

12. Preference will usually be given to projects which can be completed within one year of the funding being awarded.

13. Retrospective applications will not be funded i.e. where the expenditure on the project has been carried out or the event has taken place.

14. Completed application forms must be returned to the Parish Clerk:
clerk@cross-roadsparishcouncil.gov.uk

Policy Details

Date First Adopted: Minute Reference: Document Status:

Review Period:

Version: Reviewed: