

**MINUTES OF THE MEETING OF  
CROSS ROADS PARISH COUNCIL  
HELD AT 7.00PM ON WEDNESDAY 18<sup>th</sup> JUNE 2025  
AT ST. JAMES CHURCH HALL, ALBION STREET, CROSS ROADS**

---

**Present:** Cllr Arana (Chair), Cllr Cotton, Cllr Anderson, Cllr Clarke, Cllr Senior and Cllr Underwood  
District Councillor Brown (left at 7.10pm)  
Mags Smith, Clerk  
Jill Davis, Clerk  
4 Members of the Public

**30.25** Cllr Arana opened the meeting at 7.00pm and welcomed everyone.  
Cllr Arana welcomed the new clerk- Jill Davis.  
**Apologies** - Apologies and reason for absence received from Cllr Robertshaw  
Resolved. Apology approved

**31.25** **Recording of Council meetings**  
The right to record, film and to broadcast meetings was read and noted.

**32.25** **To record any disclosures of interest on the agenda.**  
No declarations were disclosed.

**33.25** **To approve the Minutes of the Annual Parish Council meeting held on Wednesday 21<sup>st</sup> May 2025**  
Resolved. The Minutes of the Annual Parish Council meeting held on 21<sup>st</sup> of May 2025 were approved.

**34.25** **Public Participation**  
No items raised from the members of the public

**35.25** **Invited Guests**

- **Report from District Councillors**  
District Councillor Brown was in attendance and delivered the following report:  
PCSO Nolan Moran has resigned from the role. There is one PCSO for the Parish until a replacement has been recruited and no date is available

The Ward Officer for the area is moving to new role. A further update to follow.

Cllr Senior asked whether there was a date for the implementation of the double yellow lines that have recently been approved. District Councillor Brown informed the council that the work will be actioned shortly.

Cllr Cotton inquired concerning the cost of Speed Indicator Devices to support with traffic calming measures. The cost is approximately £5000.00

- **Report from West Yorkshire Police NPT**  
No report received

**36.25** **To consider any planning applications received.**

**36.25.01 New Planning Applications**

None received

**36.25.02 Planning Applications granted**

None received

**36.25.03 Planning Applications refused**

None received

**36.25.04 Any other Planning matters**

No other planning matters

Signed: Cllr Arana

Date: Signed and approved at the PC Meeting held on the 16/07/2025

**MINUTES OF THE MEETING OF  
CROSS ROADS PARISH COUNCIL  
HELD AT 7.00PM ON WEDNESDAY 18<sup>th</sup> JUNE 2025  
AT ST. JAMES CHURCH HALL, ALBION STREET, CROSS ROADS**

---

**37.25 Financial Report.**

**To approve the Financial Report and Payment Schedule for June 2025**

Current account Balance 12.06.2025 £44,459.70  
Reserve account Balance 12.06.2025 £20,647.52

|   |            |          |       |
|---|------------|----------|-------|
| St James Church (room hire)                   | 21/05/2025 | £40.00   | IB016 |
| Bradford City Council (Christmas lights/tree) | 16/04/2025 | £5154.00 | IB015 |
| Unity Trust Bank (monthly charge)             | 31/05/2025 | £6.00    | DD    |
| Scribe Accounting (Subscription)              | 15/06/2025 | £50.40   | DD    |
| BT Phone Bill                                 | 23/06/2025 | £44.57   | DD    |

**Total: £5294.97**

**38.25 To review and approve the Complaints Policy and procedure**  
Resolved. The council approved the motion.

**39.25 To consider quotes for autumn planting.**  
Cllr Cotton requested that any additional locations for consideration be emailed to her. She also informed the Council that the spare bulbs, which had been removed from the planters by the Parish Council's contractor, would be given away at the upcoming Gala. Cllr Arana recorded a note of thanks to the Village Association for organising the Gala. The Autumn planting is to be discussed again at the July PC meeting.

**40.25 To receive an update and on the Coat of Arms**  
The coat of arms is expected to take approximately 3 to 4 months to complete. This timeline is due to the complexity and time-consuming nature of the process, which involves multiple stages including verification, signing, and signing. Additionally, progress depends on the availability of artists, which varies based on their current commissions. Cllr Arana will provide further updates as they become available.

**41.25 To consider a double page spread in Worth Valley Mag for Chair's report.**  
The council discussed the motion. The motion was deferred for further consideration at the July Parish Council meeting.

**42.25 Correspondence and items brought forward by the Chair.**  
No items to be discussed

**43.25 Date of next meeting. Wednesday 16<sup>th</sup> July 2025**  
Cllr Arana confirmed the date of the next Parish Council as being the 16<sup>th</sup> of July.

Before the Parish Council meeting was formally closed, Cross Roads Parish Council took a moment to recognise and celebrate the retirement of Mags Smith, the outgoing Parish Clerk.

Councillor Arana expressed heartfelt thanks on behalf of the Council, acknowledging Mags' invaluable support, unwavering dedication, and significant contributions to the parish during her tenure.

As a token of appreciation, a presentation of flowers and gifts was made to Mags, accompanied by warm wishes for a happy and fulfilling retirement.

With no further business to transact Cllr Arana closed the meeting at 7.25pm.

Signed: Cllr Arana

Date: Signed and approved at the PC Meeting held on the 16/07/2025