

**MINUTES OF THE MEETING OF  
CROSS ROADS PARISH COUNCIL  
HELD AT 7.00PM ON WEDNESDAY 19<sup>th</sup> FEBRUARY 2025  
AT ST. JAMES CHURCH HALL, ALBION STREET, CROSS ROADS**

---

**Present:** Cllr Arana (Chair), Cllr Anderson, Cllr Clarke, Cllr Robertshaw and Cllr Senior.  
District Councillors Poulsen and Herd  
Mags Smith, Clerk  
4 Members of the Public

**177.24 Apologies** – Cllr Cotton, Cllr Underwood and District Cllr Brown.

**178.24 Recording of Council meetings**  
The right to record, film and to broadcast meetings was read and noted.

**179.24 To record any disclosures of interest on the agenda.**  
Cllr Clarke declared an interest in agenda item 190.24

**180.24 To approve the Minutes of the Parish Council meeting held on Wednesday 15th January 2025**  
**Resolved:** The Minutes of the Parish Council meeting held on 15<sup>th</sup> January 2025 were approved.

**181.24 Invited Guests**

- **Report from District Councillors**

Cllr Herd had checked with the parks department and the work on the park entrance is planned for March, not all the supplies have arrived yet. The moss at the bowling green has been treated, though he is unsure if the bark on the play area has been topped up. He had chased about Sugden End but no reply has been received. The work on the shop in the village is concerning neighbours.

Cllr Poulsen confirmed that the street lights at Ruth St and Vale Mill Lane have connection issues and it is hoped work will start on 5<sup>th</sup> March.

On Monday 24<sup>th</sup> Feb there will be an engagement morning with Police who will visit the church hall and take a walk in the park to answer any residents questions.

The 9.99% rise in Council tax will be voted on 6<sup>th</sup> March.

On 9<sup>th</sup> September the Baton of Hope will be in Bradford. Carriers for the baton are needed. Suicide awareness is the theme and anyone affected by suicide is asked to get involved.

A gov petition about the Wind Farm needs 100,000 for it to be debated.

- **Report from West Yorkshire Police NPT**

The PCSO had circulated the crime figures 1<sup>st</sup> Jan-13<sup>th</sup> Feb there was one burglary outbuilding and one theft from vehicle.

- **Toad Patrol**

The representative from Toad Patrol had circulated photos of the new signs that have been installed. These signs will be unfolded on 1<sup>st</sup> March until 1<sup>st</sup> May. Last year the patrols started on 12<sup>th</sup> March but it depends on the weather. They have a sponsor who has contributed £200 but they are looking to place at least 2 more signs. Anyone wanting to join the toad patrol needs to register with [www.froglife.org](http://www.froglife.org) to be involved.

**Resolved:** That the Parish Council will consider a grant for the Toad Patrol at the next meeting.

**182.24 Public Participation.**  
A question was asked about Toad Patrol.

**183.24 To consider any planning applications received.**

Signed:

Date:

**183.24.01 New Planning Applications – none**  
**183.24.02 Planning Applications granted – None**  
**183.24.03 Planning Applications refused – None**

**183.24.04 Any other Planning matters.**

**184.24 Financial Report.**

**To approve the Financial Report and Payment Schedule for February 2025**

Current account Balance 13/02/2025 £14,450.14  
Reserve account Balance 13/02/2025 £20,518.34

**PAYMENT SCHEDULE FEBRUARY 2025**

P Bastey (bowling green cut 2024)- paid	22/01/2025	780.00	IB73	26
St James Church (Jan room hire)- paid	18/01/2025	40.00	IB74	22
Cllr Arana members allowance - paid	27/01/2025	150.00	IB75	23
Cllr Cotton members allowance -paid	27/01/2025	150.00	IB76	23
Cllr Anderson members allowance - paid	27/01/2025	150.00	IB77	23
Cllr Underwood members allowance -paid	27/01/2025	150.00	IB78	23
Cllr Arana Chairs allowance - paid	27/01/2025	350.00	IB75	24
Bank charge - paid	31/01/2025	6.00	DD	39
Starboard Systems (Scribe acc)	01/02/2025	50.40	DD	20
Carling Jones (Office rental Jan-Jan 2026)	19/01/2025	2205.88	IB76	21
Carling Jones (Storeunit rental to Jan 2026)	19/01/2025	1543.25	IB77	21
M. Smith (Fasthosts emails)	06/02/2025	7.20	IB78	25
BT phone bill Feb	22/02/2025	54.32	IB79	25
	<b>Total</b>	<b>£5,637.05</b>		

**Resolved:** That the Financial Report and Payment Schedule for February 2025 were approved.

**185.24 To receive an update on the bollards and planters for the park entrance.**  
Update in Cllr Herd's report above. The planters have been delivered to Steve Thorpe ready to be moved when the work is completed.

**186.24 To receive a report of storm damage to the roof of the Public toilets and action to be taken.**  
Some tiles had been moved during recent storms, a contractor is looking at them this week and a quote will be received in due course.

**187.24 To consider Christmas Tree light repairs.**  
**Resolved:** That the cost of £200 each for the 4-6 Christmas lights that need repairing was approved.

**188.24 To consider the quote for Spring/Summer 2025 planting and watering of all Planters.**  
The quote circulated covered planting in June and November of 13 planters and 4 mangers along with 8 planters in Cross Roads park, including watering of all the planters.  
**Resolved:** That the quote for the Spring/Summer planting and watering of all the planters was approved. Total Cost £3789.00

Signed:

Date:

- 189.24 To consider replacing the rhododendrons in the park and further planters in the village.**  
Cllr Arana will speak with the contractor to see if there is another option rather than the rhododendrons which don't seem to fair too well in that location.
- 190.24 To consider any response to the letter from Keighley Town Council re devolution.**  
*Cllr Clarke left the meeting at 7.35pm as there would be a conflict of interest.*  
Following circulation of the letter from Keighley Town Council on devolution of services and assets from BDMC it was felt more information was needed before any meaningful discussion could take place. Cross Roads PC already do Christmas lights, planting and own the public toilets, the only other asset is the park.  
Cllr Herd offered to speak to the Clerk at KTC to see if they would attend a meeting to discuss the suggestion in depth.  
*Cllr Clarke entered the meeting following the discussion.*
- 191.24 To receive an update on any new parking issues.**  
The Police and BDMC Councillors are planning a leaflet drop in the area to remind people of the problems with parking on pavements. Cllr Senior wondered if the school could do the same.  
**Resolved:** That Cllr Senior will speak to the school and ask them to urge parents to park considerately.
- 192.24 To receive an update on new street signs.**  
The bolts have been received and the first sign should be up tomorrow.
- 193.24 To note the resignation of the Clerk effective from May and action going forward.**  
The Council was disappointed to hear of the Clerk's resignation and wanted it noted that a 1<sup>st</sup> rate job had been done since the set up of Cross Roads Parish Council. The Clerk has offered to remain for a handover with a new Clerk if necessary. Further details about advertising the position and interviews would be released in due course.
- 194.24 Correspondence and items brought forward by the Chair.**
- **To confirm a date to open the Public Toilets.**  
A date of 7<sup>th</sup> April 2025 was agreed to open the public toilets if this was acceptable to the operative who opens/cleans/closes the toilets.  
The Clerk will confirm with them.
- 195.24 Date of next meeting. Wednesday 19<sup>th</sup> March 2025**

There being no further business the meeting closed at 20.00

Signed:

Date: