

**MINUTES OF THE MEETING OF
CROSS ROADS PARISH COUNCIL
HELD AT 7.00PM ON WEDNESDAY 16th October 2024
AT ST. JAMES CHURCH HALL, ALBION STREET, CROSS ROADS**

Present: Cllr Arana, Cllr Cotton, Cllr Anderson, Cllr Clarke, Cllr Robertshaw and Cllr Underwood.
District Councillor Poulsen
District Councillor Brown
District Councillor Herd (from 7.15)
PCSO Nola (7.15-8pm)
Mags Smith, Clerk
2 Members of the Public

97.24 Apologies – Apologies received from Cllr Senior
The apologies and reason for absence approved.

98.24 Recording of Council meetings
The right to record, film and to broadcast meetings was read and noted.

99.24 To record any disclosures of interest on the agenda.
No disclosures of interest were received.

100.24 To approve the Minutes of the Parish Council meeting held on Thursday 18th September 2024.
Resolved: The Minutes of the Parish Council meeting held on 18th September 2024 were approved.

101.24 Invited Guests

- **Report from District Councillors**

The District Councillors reported on the 6.5hr meeting of Bradford Council the previous evening.

The planning panel had approved the 2 dwellings at No.52 Hebden Road as it was agreed that 2 dwellings would need less parking than when it was a shop.

The drain at Brow Top Road had been dug out and work continues to improve it.

Cllr Brown stated that York University students were interested in knowing more about tourism in the area, they hadn't been in touch with the Parish Council.

City of Culture - There are lots of events planned for the Worth Valley, but there seems to be a lack of communication. Cllr Brown will let the PC know of anything of interest and Cllr Cotton asked for contact details of the officer for the area.

- **Report from West Yorkshire Police NPT**

PCSO Nola, gave a list of crime figures for the whole area, she reported that the business crime in Keighley NPT area had increased by 13 but residential was down. Cross Roads had four attempted burglaries last month. It is always good to report any suspicious behaviour as that builds a picture. Ring doorbells are a good deterrent. They had conducted a speed watch on Lees Lane today and in the first 3 minutes had caught 3 vehicles, the owners were ticketed, fine and points deducted on the spot.

- **Toad Patrol**

A member of the Toad Patrol asked about signs for the two crossings in the Parish, a quote of £404 fitted had been received and they were looking for funding, though they may be able to get money from Highways but won't know until next week.

They were asked to bring the information to the next meeting for consideration.

102.24 Public Participation.

A member of the public queried the payment schedule for the previous month. This was an incorrect schedule and the full payment schedule had been approved at the meeting.

Signed:

Date:

103.24 To consider any planning applications received.

103.24.01 New Planning Applications –

24/03502/HOU Single storage garage ancillary to the existing dwelling to allow for the storage of vehicles. - Location: Stump Cross Farm Brow Top Road Haworth

Resolved: There are no objections to this application.

103.24.02 Planning Applications granted – None

103.24.03 Planning Applications refused – None

103.24.04 Any other Planning matters. – None

104.23 Financial Report.

To approve the Financial Report and Payment Schedule for October 2024

Current account Balance 11/10/2024 £26,296.14

Reserve account Balance 11/10/2024 £20,241.54

St James Church (room hire)	18/09/2024	40.00	IB45	22
Steve Thorpe (planting 8219)	01/08/2024	1130.40	IB46	26
Steve Thorpe (planting 8218)	01/08/2024	1,599.60	IB47	26
Yorkshire Christmas Tree Ltd	19/09/2024	936.00	IB48	34
Worthway Coatings (st signs)	23/09/2024	1404.00	IB49	35
M. Smith (fasthosts email)	28/09/2024	7.20	IB50	25
Unity Trust Bank (bank charges)	30/09/2024	18.00	DD	39
Janitorial Services (toilet supplies)	08/10/2024	62.28	IB51	29
Charlestown (xmas lgts installation)	27/09/2024	7421.04	IB52	34
Bradford CPA (payroll part pymt)	20/10/2024	1000.00	IB53	19
BT phone bill October	23/10/2024	54.32	DD	25

Total £13,672.84

Resolved: That the financial report and payment schedule for October were approved.

105.24 To approve the appointment of the Internal Auditor for 2024/25

Resolved: That Account-Ant who did the Internal Audit last year would be appointed for the 2024/25 audit.

106.24 To receive an update on the Public Toilets.

106.24.1 To approve a Committee for the Public Toilets and the terms of reference.

Resolved: That a Working Group would take forward the Public Toilets refurbishment and bring any recommendations to Full Council for approval. The Working Group would consist of Cllrs Arana, Cotton and Robertshaw.

106.24.2 Valuation. Still awaiting the valuation.

106.24.3 Electric and refurbishment, including report of meeting with BDMC and to approve seeking further quotes to take forward the bid to the Keighley Long Term Plan.

Cllr Arana apologised that a meeting had taken place to discuss grant funding without the knowledge of all Councillors. All future meetings will go through the Clerk to inform all Members and be held by the Working Group.

Signed:

Date:

106.24.4 To determine dates for closing and reopening the toilets for winter.

Resolved: That the public toilets will be closed from the 4th November until Easter 2025.

- 107.24 To consider grass cutting of the area above the bowling green and around the wild flower area.** Cost quoted at £30 per cut (26 wks during season or every other week 13 cuts)
Resolved: That the Parish Council approve 26 cuts of the bowling green at £30/per cut. A letter received from the Bowling Club thanking the Parish Council for their support was read out.
- 108.24 To consider the quote for getting the wild flower area ready for sowing,** including weedkilling, rotavating and stone picking, plus weed mats and compost at a cost of £500 approximately.
Resolved: That a cost of £500 is approved for work on the wild flower area in the park.
- 109.24 To approve the purchase of the wreath for Remembrance Sunday and also the purchase of extra service sheets.**
Resolved: That the Parish Council would purchase the wreath for the Remembrance Service and also purchase a further 50 service sheets.
- 110.24 To receive an update on Christmas cards and calendar**
Resolved: That approx. 40 Christmas cards would be purchased along with 100 Calendars.
- 111.24 To receive an update with regard to issues in the park.**
The Parks Dept had sent an email showing balls to be placed at the entrance, these are £200 each along with planters. A wide enough gap for prams and wheelchairs to get into the park must be left. It was agreed that measurements need to be taken to ascertain how many balls would be required.
Resolved: That the suggestion of balls and planters were approved in principle but would need full costs and proper measurements be taken before final go ahead.
- 112.24 To receive an update from the Local Council Liaison meeting.**
Cllrs Cotton and Robertshaw had attended the meeting and a report was circulated.
- 113.24 To consider any response to the Calderdale Wind Farm following the presentation at the last meeting.**
Resolved: That at this stage there was no response required, It would be considered if and when a planning application is submitted.
- 114.24 To consider requests for allotments.**
Although the Parish Council would look into any requests for allotments in the future, it was agreed that there was no appropriate land in the area. If some land becomes available in future this would be considered again.
- 115.24 To consider an emergency pot in next year's budget.**
It was noted that only Community groups could apply for grant funding, individuals are unable to apply. A draft grant application criteria and form was circulated to members.
Resolved: That consideration of a grant fund would be discussed in the budget for 2025/26
- 116.24 To receive an update on parking issues.**
There is no new information to report.
- 117.24 To receive an update on new street signs.**
The street signs have been delivered and stored until Cllr Senior returns.
- 118.24 Correspondence and items brought forward by the Chair.**

Signed:

Date:

- To receive an update on the drain on Brow Top Road – This is being attended to.
- To note the claim for business rates relief on 72 Haworth Road (Storage unit) – Noted
- A email was received from a member of the public with regard to the new telegraph poles going up on Longlands Drive for BRSK telecommunication installations. Cllr Herd was attending a meeting about this this week and would report back.

119.24 Date of next meeting. Wednesday 20th November 2024

There being no further business the meeting closed at 20.20

Signed:

Date: