

**You are summoned to attend  
A Meeting of  
Cross Roads Parish Council  
to be held on  
Wednesday 18<sup>th</sup> September 2024 at 7.00pm  
in St. James Church Hall, Albion Street. Cross Roads**

**AGENDA**

- 75.24 Apologies**  
To note any apologies and approve the reasons for absence.
- 76.24 Recording of Council meetings**  
The right to record, film and to broadcast meetings of the Parish Council is established under the Openness of Local Government Regulations 2014. Those who attend a public meeting should expect to be recorded. Any request from a member of the public not to be recorded can be conveyed to the Clerk and the request will be respected by those making a recording.
- 77.24 To record any disclosures of interest on the agenda.**  
To receive disclosures of personal and prejudicial interests from members on matters to be considered at the meeting.
- 78.24 To approve the Minutes of the Annual Parish Council meeting held on Thursday 18<sup>th</sup> July 2024**
- 79.24 Public Participation.**  
At this point any members of the public who have joined the meeting can bring forward issues.
- 80.24 Invited Guests**
- Calderdale Wind Farm – Nick Mackinnon
  - Report from District Councillors
  - Report from West Yorkshire Police NPT
- 81.24 To consider any planning applications received.**
- 81.24.01 New Planning Applications –**  
24/03318/HOU - Replacing existing window with Juliet balcony door/window set. - Old South Barn, Black Moor Road Keighley
- 81.24.02 Planning Applications granted – None**  
**81.24.03 Planning Applications refused – None**
- 81.24.04 Any other Planning matters.**
- 82.23 Financial Report.**

## CROSS ROADS PARISH COUNCIL

### To approve the Financial Report and Payment Schedule for August/Sept

Current account Balance 12/09/2024 £37,600.25  
Reserve account Balance 12/09/2024 £20,241.54

BT phone bill August	20/08/2024	54.32	DD	25
Starboard Systems ((Scribe acc)	01/08/2024	50.40	DD	20
Waddington Turner Wall (storage lease)	14/08/2024	629.00	IB37	21
PKF Littlejohn (External Audit)	13/08/2024	504.00	IB38	32
M. Smith (Fasthosts email)	28/08/2024	7.20	IB39	25
Waddington Turner Wall (office lease)14/08/2024	14/08/2024	629.00	IB40	20
Starboard Systems ((Scribe acc)	01/09/2024	50.40	DD	20
ICO Data protection fee	18/10/2024	35.00	DD	37
BT phone bill Sept	23/09/2024	54.32	DD	25
Carling Jones Ltd (Office ins 1/3-28/2 25)	16/09/2024	174.50	IB41	30
Carling Jones Ltd (office lease to Jan 25	16/09/2024	2441.00	IB42	21
Carlingt Jones Ltd (storage lease to Jan 25	16/09/2024	2280.00	IB43	21
Bradford CPA (Payroll Oct-Dec)	11/09/2024	3161.49	IB44	20

Total £10,035.63

- 83.24 To note the Conclusion of Audit Report (Section 3 of the AGAR) and any action to be taken.**
- 84.24 To consider the quote for installing electric in the Public Toilets and to receive an update on the valuation.**
- 85.24 To approve quote received for the conversion of the Christmas lights and erecting them and taking down.**
- 86.24 To approve the quote for the Christmas Tree.**
- 87.24 To consider the purchase of Parish Council Christmas cards and a calendar.**
- 88.24 To consider the report following the meeting with David Priestley of BMDC and PC Members to discuss park issues.**
- 89.24 To receive an update from the Local Council Liaison meeting including City of Culture and Transfer of assets.**
- 90.24 To approve the refilling of the grit bins.**
- 91.24 To receive an update on the Coat of Arms**
- 92.24 To receive an update on village Noticeboards and defibrillators**
- 93.24 To receive an update on parking issues. – Cllr Senior**
- 94.24 To receive an update on new street signs. – Cllr Senior**

12<sup>th</sup> September 2024

Signed: *Margaret Smith,*  
Clerk to Cross Roads Parish Council  
Email: [clerk@cross-roadsparishcouncil.gov.uk](mailto:clerk@cross-roadsparishcouncil.gov.uk)

## CROSS ROADS PARISH COUNCIL

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95.24 Correspondence and items brought forward by the Chair.

96.24 Date of next meeting. Wednesday 16<sup>th</sup> October 2024

12<sup>th</sup> September 2024

Signed: *Margaret Smith*,  
Clerk to Cross Roads Parish Council  
Email: [clerk@cross-roadsparishcouncil.gov.uk](mailto:clerk@cross-roadsparishcouncil.gov.uk)