

**MINUTES**  
**OF CROSS ROADS PARISH COUNCIL MEETING**  
**HELD AT 7.00PM ON WEDNESDAY 18<sup>th</sup> October 2023**  
**AT ST. JAMES CHURCH HALL, ALBION STREET, CROSS ROADS**

**Present:** Cllr Arana, Cllr Cotton, Cllr Underwood, Cllr Anderson, Cllr Aston and Cllr Clarke.  
District Councillors Poulsen, Herd and Brown (from 7pm-7.50pm)  
Deputy Lord Lieutenant David Pearson (until 7.50pm)  
Mags Smith, Clerk  
2 Members of the Public

**80.23      Apologies** Apologies received from Cllr Senior, and Alice Bentley, Keighley Area Office.  
**Resolved:** That the apologies and reasons for absence were approved.

**81.23      Recording of Council meetings**  
The right to record, film and to broadcast meetings of the Parish Council is established under the Openness of Local Government Regulations 2014.  
Those who attend a public meeting should expect to be recorded. Any request from a member of the public not to be recorded can be conveyed to the Clerk and the request will be respected by those making a recording. - Noted

**82.23      To record any disclosures of interest on the agenda.**  
Cllr Cotton declared an interest in an item a member of the public brought up.

**83.23      To approve the Minutes of the Parish Council meeting held on Wednesday 13<sup>th</sup> September 2023**  
**Resolved:** The Minutes of the meeting held on 13<sup>th</sup> September 2023 were approved.

**84.23      Public Participation.**  
A member of the public voiced concerns that there had been a lack of consideration at the last meeting when discussing the planning application for a fence around the school premises. It was felt the fence was too high. The Parish Council had raised no objections and would need a valid reason to object, however, the resident's concerns would be noted.

**85.23      Invited Guests**

- **Report from District Councillor**

A joint report from the District Councillors highlighted the following:

1. A new Police Sargeant will be joining the WV team following the promotion of Mark Chapman to Inspector.
2. The gully action day in the Worth Valley saw 51 gullies cleared in Cross Roads. The support of some of the Members was much appreciated by the team.
3. Following the ongoing replacement of street lights, some old concrete posts had been left, not sure if this is an oversight. Cllr Poulsen will check though some of the posts have signs attached or have different connections so that could be the reason.
4. The boundary sign at Hoot Corner is now back in place. The signs for the park gates are ordered but due to a backlog there could be a wait.
5. Residents expressed concerns about parking, especially teachers as there is no parking in the school grounds. Cllr Cotton will speak to the Head.
6. Cllr Brown reported that there is to be a space day at school and the university is keen to engage with Year6. There is also plans to rethink the gateway project for the year of culture.
7. There is new funding of £10m over 10 years, the boundary of this is yet to be finalised. Haworth has already been included and it is hoped that Cross Roads may be too.

- **Report from West Yorkshire Police NPT**

Signed:

Date:

In the absence of the Police no report was given.

- **David Pearson, Deputy Lord Lieutenant**

David was delighted to be given the chance to talk about the role of the Deputy Lord Lieutenant. When Queen Elizabeth II died only a few Councils had plans in place and it was agreed to write to all Councils to explain their work. 40% responded. The office was created in the reign of Henry VIII and act as the Royal Household and representative of the monarch. There are 68 deputies, David has been allotted the Bradford area for the last 10 years. The office organise royal visits and ensure that someone is there to act on behalf of the King. The will consider attending Remembrance services, open garden fetes and meet dignitaries. The Office would like to work with Parish Councils on the London Bridge plans for the death of a monarch.

Cllr Arana mentioned that a blue plaque is to be installed in Cross Roads in the spring and would like to contact David to attend nearer the time.

The Parish Council thanked Mr Pearson for an informative talk.

## **86.23 To consider any planning applications received.**

### **86.23.01 New Planning Applications –**

23/03585/HOU | Extension to front of existing single storey structure and first floor extension with alternations to fenestration | 1 Charlotte Court Haworth Keighley West Yorkshire BD22 8RU

**Resolved:** The Parish Council has no objections to this application.

### **86.23.02 Planning Applications granted – None**

### **86.23.03 Planning Applications refused – None**

### **86.23.04 Any other Planning matters.**

Brow Moor Common Land, deregistration.

**Resolved:** That further maps and information is required before this can be considered.

## **87.23 Financial Report.**

### **To approve the Financial Report and Payment Schedule for October**

#### **PAYMENT SCHEDULE FOR OCTOBER**

BT Telephone bill	13/09/2023	50.34	IB048	24
Bradford CPA (Sept payroll)	03/10/2023	1767.95	IB049	18
St. James Church (room hire)	13/09/2023	40.00	IB050	21
Unity Trust bank charge	30/09/2023	18.00	DD	38
Viking direct (whiteboard)	02/10/2023	62.27	IB51	19
BT Telephone bill	09/10/2023	50.34	IB52	24

**Total £1938.56**

**Resolved:** That the financial report and payment schedule for October was approved.

## **88.23 To note the half year balance sheet. Noted**

## **89.23 To approve the quote of £150 to clear the footpath at Camberra Drive. - Cllr Arana**

**Resolved:** That the quote of £150 to clear the footpath was approved. It was suggested that a list of footpaths in the village is compiled.

## **90.23 To discuss spring planting. – Cllr Arana**

Signed:

Date:

**Resolved:** That planting is done twice a year in June and November and that the spring planting is carried out at the same cost as the spring planting of £671.70

**91.23 To approve the quote for the Village Christmas Tree.**

**Resolved:** That the quote of £280 for a 20ft Christmas tree was approved and the tree would be ordered.

**92.23 To receive an update on the transfer of the freehold for Cross Roads public Toilets.**

The transfer of the freehold is moving forward. The solicitor has gone back to BDMC requesting access rights at the rear of the ladies toilets so that it matches the gents access.

**93.23 To consider staffing of the public toilets and winter opening times. – Cllr Aston**

**Resolved:** That the public toilets be closed from the end of October until mid March and the water is turned off during the winter.

**94.23 To agree the final settlement figure from Haworth, Cross Roads & Stanbury Parish Council.**

**Resolved:** That the final settlement figure from Haworth, Cross Roads & Stanbury PC of £2,826.47 was approved.

**95.23 To receive an update on grit bin filling and to consider the request for a grit bin on Drydale Way.**

As a grit bin had already been ordered for Shepherd's Croft, it was decided to have it installed round the corner on Drydale Way instead.

Some of the grit bins i.e., Laburnum Grove were already full, therefore, any that are full will be taken off the list for refilling and Paul Naylor informed.

**96.23 To receive an update from Cllr Underwood's meeting with Ward Cllr Herd and to consider any action on the street light at the top of Vale Mill Lane and stones behind the bus stop. - Cllr Underwood**

This item had already been covered in the District Councillor's report, however moving the dog waste bin from the bush stop cannot be moved. Cllr Underwood will contact Cllr Herd and see if it is possible for the PC to pay for moving it and what the cost would be.

**97.23 To consider a boundary stone at Brow Top Road. – Cllr Cotton**

Residents had asked for a boundary stone on Hebden Road. As the left side of Hebden Road is Cross Roads and the right side is Haworth it was suggested the Haworth sign be moved and a Cross Roads sign be placed in the correct position. Cllr Cotton will go back to Haworth and discuss.

**98.23 To note final details of Remembrance Service and any action to be taken.**

Cllr Arana had met with the churches. The services at St. James at 9.30am.

**Resolved:** That £50 be spent on printing the order of service and a wreath be ordered with a donation of £50 to RBL

**99.23 To approve costings for ID badges and Christmas Cards.**

**Resolved:** That ID cards and lanyards will be ordered for those who want them at a cost of £10 for the badges and £5 for the lanyards. And that Cllr Cotton will order 30 x A5 Christmas cards at a cost of £25.

**100.23 Correspondence and items brought forward by the Chair.**

- The Clerk has set up a direct debit for the subscription to ICO at a cost of £35 per year.
- It was good to see residents attending the PC meetings. It was suggested that a BDMC Planning department representative be invited to the next meeting.

**101.23 Date of next meeting. 15<sup>th</sup> November 2023 at 7pm**

There being no other business the meeting closed at 8.40pm

Signed:

Date: