

MINUTES
OF CROSS ROADS PARISH COUNCIL MEETING
HELD AT 7.00PM ON WEDNESDAY 13th September 2023
AT ST. JAMES CHURCH HALL, ALBION STREET, CROSS ROADS

Present: Cllr Arana, Cllr Cotton, Cllr Underwood, Cllr Senior, and Cllr Aston
District Councillor Poulsen (until 7.10pm)
Mags Smith, Clerk
1 Member of the Public

62.23 Apologies Apologies received from Cllr Clarke, Cllr Anderson, District Councillors Herd and Brown, West Yorkshire Police NPT and Alice Bentley, Keighley Area Office.
Resolved: That the apologies and reasons for absence were approved.

63.23 Recording of Council meetings
The right to record, film and to broadcast meetings of the Parish Council is established under the Openness of Local Government Regulations 2014.
Those who attend a public meeting should expect to be recorded. Any request from a member of the public not to be recorded can be conveyed to the Clerk and the request will be respected by those making a recording. - Noted

64.23 To record any disclosures of interest on the agenda.
Cllr Cotton declared an interest in planning item 23/02923/FUL as a Governor at Lees Primary School.

65.23 To approve the Minutes of the Parish Council meeting held on Wednesday 19th July 2023
Resolved: The Minutes of the meeting held on 19th July 2023 were approved.

66.23 Public Participation. No items were brought forward by the member of the public.

67.23 Invited Guests

- Report from District Councillor
Cllr Poulsen reported that Chris Herd at Highways had ordered no parking signs for the entrance of the park, though enforcing them would be difficult.
There are no new waste bins, if a request for a new location was received, it would mean moving one from another area.
One of the signs (20mph/30mph) on Bingley Road was facing the wrong way, it has been reported.
Signs at Long Acres play area saying dogs must be on leads are not official, only heritage parks have these signs, it is unsure where they have come from. They will be removed but the no dog fouling signs will stay.
Finally anti social behaviour has been minimal through the summer holidays, unlike other areas.
- Paul Naylor Highways
Paul Naylor gave a presentation on winter operations. His department is the least funded in BDMC. There are 30 wards and 141 square miles to cover. They have inhouse drivers working from four depots; Wakefield Road, Ilkley, Queensbury and Keighley. There are 24 gritters in total. He distributed a map showing the priority 1 (red) areas which are treated first, followed by priority 2 (green), then priority 3 which is ploughing of main roads. In 2024 Jacobs Lane and Drydale will be added. There are two weather stations 1 at Queensbury and 1 in Silsden which give them an indication of which areas to do, cameras are also used.
Some grit bins are never used and some are vandalised. There is a community grit bin scheme but that has to meet the criteria, if passed, bags of salt, hi vis vests and gloves will be issued to a willing volunteer.

Signed:

Date:

When not gritting the team switch to gully clearing and pot holes. Gullys are cleared once a year. There is a week of action on gulleys arranged in Worth Valley on 9th October, letters will be sent out to residents to move their vehicles on the day.

The Parish Council thanked Paul and his team for their hard work.

- Report from West Yorkshire Police NPT
There was no report from the NPT team.

68.23 To consider any planning applications received.

68.23.01 New Planning Applications –

23/03130/FUL - Agricultural building - Valley View Farm Keighley Road Oxenhope Keighley

This application is not in the Cross Roads area. Planning will be informed.

23/02923/FUL - Replacement of existing 1.2m high concrete post and chain link fence with a 2.4m high 868 wire mesh fencing and installation of 5 No gates. Lees Primary School Haworth Road Cross Roads

Resolved: The Parish Council has no objections to this application.

68.23.02 Planning Applications granted – None

68.23.03 Planning Applications refused –

23/01899/FUL - Change of use of land (155sq.m) to extension of domestic curtilage and detached outbuilding - Brow Top Farm Brow Top Road Haworth

68.23.04 Any other Planning matters. None

69.23 Financial Report.

To approve the Financial Report and Payment Schedule for August & September

PAYMENT SCHEDULE FOR AUGUST 2023

St. James Church (room hire)	31/07/2023	40.00	IB036	21
G. Moore (lockup insurance)	31/07/2023	305.00	IB037	29
Bradford CPA (August payroll)	01/08/2023	1000.00	IB038	18
Steve Thorpe (planting&watering)	29/07/2023	1518.84	IB039	34
Cllr Arana (photo for office)	02/08/2023	18.00	IB040	19
BT Telephone bill	08/08/2023	50.34	IB041	24
D.Holmes (street sign fitting)	08/08/2023	150.00	IB042	34
<u>TOTAL</u>		<u>£3431.76</u>		

Resolved: That the Financial Report and Payment Schedule for August 2023 was approved.

PAYMENT SCHEDULE FOR SEPTEMBER 2023

Bradford CPA (Sept payroll)	01/09/2023	993.40	IB043	18
M. Smith (fasthost mth charge email)	01/09/2023	2.40	IB044	24
M. Smith (travel expens April-Aug)	15/09/2023	50.40	IB045	19
Northedge Framing (office)	01/09/2023	780.00	IB046	19
SMS Workshop supplies Ltd	05/08/2023	10.12	IB047	19

TOTAL £1836.32

Resolved: That the Financial Report and Payment Schedule for September 2023 was approved.

Signed:

Date:

- 70.23 To receive an update on the transfer of the freehold for Cross Roads public Toilets.**
No new information has been received, Cllr Arana will chase it up.
- 71.23 To receive details of the final settlement from Haworth, Cross Roads & Stanbury Parish Council.**
Cllr Cotton reported that the final settlement has not yet been received as a final bank statement was waiting to be received. A copy of the full audit is also required.
- 72.23 To receive an update on grit bins in the village, and to approve the filling of all the Parish Council grit bins.**
Resolved: That £1,500 is ring fenced for two new grit bins and for filling of all grit bins (9 in total). The Clerk to order. Stickers required with new phone number.
- 73.23 To consider a request for allotments in Cross Roads.**
A resident has asked about allotments. The Parish Council is not against this idea but consideration is needed as to cost and identifying sites. They will look at options but it isn't a priority.
- 74.23 To consider a gov.uk email address for all Councillors at a cost to £19.50 per month for a 12 month contract.**
Resolved: It was agreed that Councillors do not need a gov.uk email as anything for a councillor should come through the Clerk@cross-roadsparishcouncil.gov.uk and forwarded on to them. Councillors, however, should have a separate gmail email address and not use their own personal email addresses.
- 75.23 To consider a divert for the office telephone of £6/mth**
Resolved: The Parish Council approve the £6/mt diversion charge for the office telephone.
- 76.23 To receive details of the Remembrance Day service and to approve the purchase of a poppy wreath.**
Remembrance Service will be held on 12th November, 9.30am service and 10.45 in park.
Resolved: That the Clerk order a poppy wreath for the service, and notify BDMC etc of details of service.
- 77.23 To consider lanyards and ID badges.**
Cllr Cotton will get costings for ID badges and bring to next meeting.
- 78.23 Correspondence and items brought forward by the Chair.**
- **To note the launch of the website cross-roadsparishcouncil.gov.uk**
The website is up and running and being populated with documents.
 - **PC Christmas Cards** Costings will be sought
 - **Camberra Drive** footpath needs clearing. Cllr Arana has received a quote for £150. To be agreed at the next meeting.
 - **Parking at the junction of Ruth Street/Haworth Road** is causing problems with traffic trying to turn out onto main road.
 - **Cllr Senior** circulated a list of streets that have heritage signs. 44 have been updated, 18 still to do. Cllr Arana will get an up to date price for 4 or 6 signs.
 - **Cllr Senior** had been approached by a couple who needed advice on out buildings. He will inform them to contact BDMC planning as it is beyond the Parish Council's remit.
- 79.23 Date of next meeting. 18th October 2023 at 7pm**

There being no other business the meeting closed at 8.47pm

Signed:

Date: