

**MINUTES**  
**OF CROSS ROADS PARISH COUNCIL MEETING**  
**HELD AT 7.00PM ON WEDNESDAY 19<sup>th</sup> JULY 2023**  
**AT ST.JAMES CHURCH HALL, ALBION STREET, CROSS ROADS**

**Present:** Cllr Arana, Cllr Cotton, Cllr Clarke, Cllr Anderson, Cllr Underwood, Cllr Senior, and Cllr Aston.  
District Councillor Chris Herd (from 7.04pm)  
Mags Smith, Clerk  
2 Members of the Public

**45.23 Apologies** Apologies received from District Councillors Poulsen and Brown, West Yorkshire Police NPT and Alice Bentley, Keighley Area Office.

**46.23 Recording of Council meetings**

The right to record, film and to broadcast meetings of the Parish Council is established under the Openness of Local Government Regulations 2014. Those who attend a public meeting should expect to be recorded. Any request from a member of the public not to be recorded can be conveyed to the Clerk and the request will be respected by those making a recording. - Noted

**47.23 To record any disclosures of interest on the agenda.**

No disclosures of interest were declared.

**48.23 To approve the Minutes of the Parish Council meeting held on Wednesday 14<sup>th</sup> June 2023**

**Resolved:** The Minutes of the meeting held on 14<sup>th</sup> June 2023 were approved.

**49.23 Public Participation.** No items were brought forward by the members of the public.

**50.23 Invited Guests**

- Report from District Councillor  
Cllr Herd had no report to give but was happy to take any items forward. The Parish Council asked if a waste bin could be placed on the road above Cryers Meadow. Also the odour from the dog waste bin by the bus stop of Vale Mill Lane was not good and it would be better moved away from the stop. Cllr Herd will speak to BDMC about both.  
Also parking at the park entrance was becoming a problem, obstructing the grass cutting machinery and anyone in a mobility scooter accessing the park. Cllr Herd would look into a sign 'No parking, Access required at all times'.
- Report from West Yorkshire Police NPT  
There was no report from the NPT team.

**51.23 To consider any planning applications received.**

**51.23.01 New Planning Applications –**

23/01899/FUL - Change of use of land (155sq.m) to extension of domestic curtilage and detached outbuilding - Brow Top Farm Brow Top Road Haworth.

**Resolved:** That the Parish Council does not think that the material to be used, timber cladding, is in keeping with the surrounding area

**51.23.02 Planning Applications granted – None**

**51.23.03 Planning Applications refused - None**

Signed:

Date:

**51.23.03 Planning application withdrawn:** 23/01746/CLP - Conversion of the integral garage, replacement of the Juliette balcony doors on the first floor with a large window with top opener - 19 Jacobs Lane Haworth – Noted.

**51.23.04 Any other Planning matters.**

## **52.23 Financial Report.**

**To approve the Financial Report and Payment Schedule for July.**

T. Arana (hose from screwfix)	03/07/2023	132.97	IB025	26
Bradford CPA( payrolls July)	27/06/2023	1000.00	IB026	18
YHS (toilet supplies)	03/07/2023	96.16	IB027	29
Gordon Ellis & Co (planters)	19/06/2023	1377.65	IB028	37
R. Underwood (items for office)	05/07/2023	120.71	IB029	19
Impressions Ltd (plaque for office)	05/07/2023	117.60	IB030	19
Bank Charge	30/06/2023	13.65	bank	38
BT Telephone bill	08/07/2023	50.34	IB031	24
Imprint (A5 leaflets May)	31/05/2023	166.00	IB032	19

**TOTAL      £3075.08**

**Resolved:** That the Financial Report and Payment Schedule for July was approved.

**Resolved:** That a savings account would be opened with Unity Trust Bank to hold the reserve amount of £17,000.00

**Resolved:** That the insurance for the lockup which houses equipment belonging to the Parish Council be transferred from the village association to the Parish Council.

### **53.23 To approve the quotation for the installation of the Christmas Lights from BMDC's approved supplier list.**

**Resolved:** The quote for the Christmas Lights installation for £4759.20 from the BMDC approved supplier was approved.

### **54.23 To receive an update on the proposal to secure a loan to purchase the Cross Roads Inn.**

A decision on the public works loan is imminent, the Parish Council has until the 23<sup>rd</sup> July to make a bid. Further updates will be forthcoming shortly.

### **55.23 To receive an update on the transfer of the freehold for Cross Roads public Toilets.**

The transfer of the freehold of the public toilets to the Parish Council has been going on for four years but now is moving forward. This will probably be the last freehold arrangement made by BDMC.

### **56.23 To consider the cost of installation of Historical Street Signs.**

Six street signs have been installed there are another 25 signs to go up. Cllr Senior agreed to investigate if there are any more signs to change.

**Resolved:** That the Parish Council agree to continue with the installation of the Historical street signs.

### **57.23 To approve a policy for the Member's allowance.**

**Resolved:** That the Member's Allowance policy, previously circulated, is approved.

### **58.33 To receive an update and consider a meeting with BDMC on the location of grit bins.**

**Resolved:** That Cllr Underwood would meet with Paul Naylor of Highways to discuss locations for new grit bins.

Signed:

Date:

- 59.33 To receive an update on the planters.**  
The planters have now been installed, making five in total on the pavement in front of the BT building.
- 60.23 Correspondence and items brought forward by the Chair.**
- A new defibrillator will be installed at Bocking Social Club on 23<sup>rd</sup> September, making 3 in the village. All will be registered with The Circuit. Defibrillators no longer have a unique number but are located by postcode. The Parish Council will arrange for stickers to be put on them with the postcode, and possibly 'what3words' location.
  - The new noticeboard has been installed by the bus stop.
- 61.23 Confidential staffing item.**  
**Resolved:** That the press and public be excluded from the meeting for a confidential staffing item to be discussed.  
**Resolved:** That the Clerk be given a new contract for the permanent role and a salary increase to SCP 32 is approved.
- 62.23 Date of next meeting. No meeting in August. Next meeting 13<sup>th</sup> September 2023 at 7pm**

Signed:

Date: